



Secure Your Business: 5 Easy Steps

Directions: Management should run through the following security checklist with their head of IT.

1. Secure Ransomware Threat

Turn on all encryption & back up settings. Back up your backups.

- a. Cloud Data (Enterprise, Email, CRM):
 - i. Cloud Settings: Turn on encryption & back up settings!
 - ii. Local Back Up: [Set Up Network Attached Storage \(NAS\)](#)
 - iii. Cloud to Cloud Back Up: [Spanning](#)
- b. Local Data: Encrypt [Windows](#) | [Mac](#) + Back Up [Windows](#) | [Mac](#)

2. Secure Employees

Employee based human error is the #1 cause of hack attacks!

- a. 2FA - Require 2 Factor Authentication for all Cloud Logins: Find Providers [Telesign](#) + Phone Authenticators [Android](#) | [iPhone](#)
- b. Implement a Password Manager Company Wide & Require Unique Generated Passwords: [LastPass](#)
- c. DNS - Automatically Block Websites with Malware: [Quad 9](#)
- d. Block Pop-Up Ads: [AdBlock](#)

3. Secure Phishing Threat

Detect phishing emails that contain malware. Stop hackers from stealing your Company's email identity to phish 3rd parties.

- a. Incoming Phishing Threats: [Security Gateway Providers](#)
- b. Outgoing Phishing Threats: [Set Up DMARC](#)

4. Secure Company Website

Grade your website with the following tools and implement the recommendations around security vulnerabilities.

- a. Encrypt Connection Points (SSL): [ImmuniWeb](#)
- b. Test Security Compliance (CMS, GDPR, PCI, HTTP, Security Policy): [ImmuniWeb](#)

5. Secure Software Vulnerabilities

Require IT department to automatically schedule updates for all software.

- a. Turn on Anti-Virus Software: [Microsoft Defender](#)
- b. Update Microsoft Office: [Windows](#) | [Mac](#)
- c. Update Computer Software: [Windows](#) | [Mac](#)
- d. Update Phone Software: [Android](#) | [iPhone](#)

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